



## Admission Arrangements

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Oldham Local Authority is the admissions body for places in Reception to Year 6. Information regarding admissions is available to read online by the following link:

<http://www.oldhamprimaryadmissions.co.uk>

Admission to our school Nursery is determined by the Governing Body.

You may register your child for a Nursey place from the age of 2 years. Parents are required to provide proof of their child's date of birth and home address (birth certificate/passport/medical card and a form of a utility bill to confirm the details)

Children are admitted to Nursery from September, following their 3<sup>rd</sup> birthday, if places are available. Attendance will be on a part time basis, morning or afternoons. **Admission to Nursery does not guarantee admission into Reception and parents need to apply for the Reception admission separately by applying directly to the Local Authority.** If places are available for further intakes parents will be contacted on the waiting list.

Where applications for nursery exceed the number of places available, the following criteria will be applied in the order set out below:

- Children in the care of the Local Authority
- Children with exceptional medical, social or educational needs
- Children who have an elder sibling attending the school (living at the same address)
- Geographical proximity measured by a straight line on an aerial map.

Applications may be considered for children who do not fit the above criteria for exceptional reasons at the discretion of the Governing Body.

### **Determining choice of morning or afternoon place:**

Parents are asked to state a preference for morning or afternoon sessions. School will take into account the balance between both sessions therefore, it may not be possible to fulfil requests.

### **Informing parents regarding offer of admission:**

School will inform parents if a place is available. This is usually via letter in the post. Parents will then need to accept the place in writing, on the reply form provided.

**Attendance at Nursery:**

Parents will be invited to bring their child for a visit to Nursery prior to their starting date, to meet the staff and familiarise themselves with their new surroundings.

There will be a staggered admission of new children (not all children will start on the same day) A small number of children will be admitted on the same session.

Places in Nursery are limited. Parents are advised that a poor attendance without good cause may lead to their child's place be given to someone else.