



Admission Arrangements

Ratified January 2019/updated March 2020/updated May 2021/February 2022/March 2023/July 2024

Updated March 2025

To be reviewed March 2026

Oldham Local Authority is the admissions body for places in Reception to Year 6. Information regarding admissions is available to read online by the following link:

<http://www.oldhamprimaryadmissions.co.uk>

Admission to our school Nursery is determined by the Governing Body.

You may register your child for a Nursey place from the age of 2 ½ years. Parents are required to provide proof of their child's date of birth and home address (birth certificate/passport/medical card and a form of a utility bill to confirm the details. For asylum seekers, the school will need to see an ASPEN card and NASS number for parents, along with ID)

Children are admitted to Nursery from September, following their 3rd birthday, if places are available. Rising 3 places, for children turning 3 between September and December, may be offered if spaces are available following the September intake. Attendance will be on a part time basis, morning or afternoon. **Admission to Nursery does not guarantee admission into Reception and parents need to apply for the Reception admission separately, by applying directly to the Local Authority.** If places are available for further intake, parents on the waiting list will be contacted.

Where applications for nursery exceed the number of places available, the following criteria will be applied in the order set out below:

- Children in the care of the Local Authority
- Children with exceptional medical, social or educational needs for whom we can meet their needs without causing disadvantage to them or others
- Children who have an elder sibling attending the school (living at the same address)
- Geographical proximity measured by a straight line on an aerial map.

Applications may be considered for children who do not fit the above criteria for exceptional reasons at the discretion of the Governing Body.

Determining choice of morning or afternoon place:

Parents are asked to state a preference for morning or afternoon sessions. School will take into account the balance between both sessions and needs of the children therefore, it may not be possible to fulfil requests.

Informing parents regarding offer of admission:

School will inform parents if a place is available. This is usually via letter in the post. Parents will then need to accept the place in writing, on the reply form provided.

Attendance at Nursery:

Parents will be invited to bring their child for a visit to Nursery prior to their starting date, to meet the staff and familiarise themselves with their new surroundings.

There will be a staggered admission of new children in September (not all children will start on the same day) and this may mean your child may attend one day and not the next, until all children have attended a small group session.

Places in Nursery are limited. Parents are advised that a poor attendance without good cause may lead to their child's place be given to someone else.